

12 Ramadhan 1446H

13 March 2025H

To:  
All Contractors and Stakeholders

Dear Sir/Madam,

**NOTICE 01/2025:  
INTRODUCTION OF SUPERVISOR POSITION FOR DES PASSCARD (RENEWAL /  
NEW)**

The Department of Electrical Services (DES) continues to recognize the importance of the Project Engineer position for managing electrical works under E01, E02, and E03 categories. However, in support of recent regulatory requirements introduced by the Board of Architects, Professional Engineers, and Quantity Surveyors (BAPEQS), DES is introducing the Supervisor position in order to further enhance the roles and responsibilities of the Engineer position and provide clarity to roles and responsibilities that might fall between 'Technician' and 'Engineer'.

### Key Changes

#### 1. Project Engineer Position

The Project Engineer position is still available for renewal and new registration however applicants are required to provide copy of their registration with BAPEQS to retain the Project Engineer position with DES E01, E02 and E03 pass cards.

#### 2. Introduction of Supervisor Position

The scope of work for the new Supervisor position includes developing and implementing electrical systems and ensuring compliance with DES standards and regulatory requirements. While this role excludes design responsibilities (which are strictly for Engineers), it requires a comprehensive understanding of electrical systems and principles. Supervisors oversee technical and safety aspects of electrical projects and installations, perform hands-on tasks, and provide supervision and guidance to ensure projects meet quality and safety standards. This role bridges the gap between Technicians and Engineers, representing a higher level of expertise than a technician but without the design functions of an Engineer.



### 3. Eligibility

For applicants who previously hold DES pass cards with the Project Engineer position but unable to provide a copy of their registration with BAPEQS, the position will be revised to Supervisor upon renewal.

For applicants who previously hold DES pass cards with the Project Engineer position but unable to renew their Foreign Worker License with Engineer position and unable to provide a copy of their registration with BAPEQS, the position will be revised to Supervisor upon renewal.

Applicants who are not able to provide a copy of their registration with BAPEQS for new registration are not eligible to apply for Project Engineer position pass cards however they are eligible to apply for Supervisor position pass cards.

Applicants whose positions in the Foreign Workers License is not Engineer are not eligible to apply for Project Engineer position pass cards however they are eligible to apply for other position pass cards by attaching their work scope.

### Reason for Change

The introduction and revision aims to address challenges faced by contractors and engineers in the registration and pass card renewal process, ensuring a more practical approach to project oversight.

By redefining the role, DES ensures that:

1. Pass card renewals are efficient and accessible.
2. Ongoing projects are not delayed by regulatory bottlenecks.
3. The revised roles align with the actual needs of project execution.

### Effective Date

The change will take effect on 1st January 2025 and will be reviewed quarterly to accommodate any developments arising from industry requirements.



## Guidelines

Enclosed with this notice are the updated guidelines, which are also available for download from the DES website.

## Support Contact

For any inquiries or assistance, please contact the Registration Unit at 7291219 during office hours or email [registrationunit@des.gov.bn](mailto:registrationunit@des.gov.bn).

Thank you for your attention and cooperation.

“Mengukuh Ekonomi, Memacu Inovasi, Memelihara Kesejahteraan.”



**(AWANG AHMAD RIDZA BIN DSS HAJI ABDUL RAHMAN)**

Acting Director of Electrical Services

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cc.

Acting Deputy Director I (Core)

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